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|  | |  | | | | | | |  | | | | |  | | | | | | | | **ЗАПИСКА-РАСЧЕТ №** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | |  | | | | | |  | | | | | | | |  | | |  | | | | | | | | |  | | | |
| **ОБ ИСЧИСЛЕНИИ СРЕДНЕГО ЗАРАБОТКА ПРИ ПРЕДОСТАВЛЕНИИ ОТПУСКА,** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | КОДЫ | | | |
| **УВОЛЬНЕНИИ И ДРУГИХ СЛУЧАЯХ** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Форма | | | | | | | | | | | | | **0504425** | | | |
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| Учреждение | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | ИКЮЛ | | | | | | | | | | |  | | | |
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| Структурное подразделение | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | | | | | | | |  | | | |
| Орган, осуществляющий функции | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Глава по БК | | | | | | | | | | | | |  | | | |
| и полномочия учредителя | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |
| Фамилия, имя, отчество | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | | | | | | | |  | | | |
| Вид отпуска (увольнения и др. случаев) | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | | | | | | | |  | | | |
| Основание | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | | | | | | | |
| Единица измерения: руб. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | по ОКЕИ | | | | | | | | | | | | | 383 | | | |
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| Отпуск предоставлен | | | | | | | | | | | | | | |  | | --- | |  | | | | | | | | | | | | | | | | |  | | | | |  | | --- | |  | | | | | | | | | | |  | | | | | | | | Основного отпуска | | | | | | | | | | | Дополнительного отпуска | | | | | | | | | | | | | | | | |  | | | | | Всего | | | | |
| за период с | | | | | | | | | | | | | | по | | | |  | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | |  | | | | |
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| Отпуск предоставляется | | | | | | | | | | | | | | |  | | --- | |  | | | | | | | | | | | | | | | | | по | | | | |  | | --- | |  | | | | | | | | | | |  | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | |  | | | | |
| (увольняется) с | | | | | | | | | | | | | |  | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | |  | | | | |
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| 1. **Заработок по месяцам** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Год | | | | | | | | | | | |  | | | | |  | | | | | |  | | | | | | | | |  | | | | | |  | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |  | | | | |  | | | | | | | |  | | | | | | Всего за год | | | | |
| Месяцы | | | | | | | | | | | |  | | | | |  | | | | | |  | | | | | | | | |  | | | | | |  | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |  | | | | |  | | | | | | | |  | | | | | |  | | | | |
| Количество дней | | | | | | | | | | | |  | | | | |  | | | | | |  | | | | | | | | |  | | | | | |  | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |  | | | | |  | | | | | | | |  | | | | | |  | | | | |
| Сумма - всего | | | | | | | | | | | |  | | | | |  | | | | | |  | | | | | | | | |  | | | | | |  | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |  | | | | |  | | | | | | | |  | | | | | |  | | | | |
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| **Принято к учету** | | | | | | | | | | | | |  | | | | | |  | | | | | | | | |  | | | | | | | |  | | | |  | | | | | |  | | | | | | |  | | | | | | | |  | | | |  | | | | | |  | | | | | | | | | |  | |  | | | | | |
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| **Бухгалтер** | | | | | | | |  | | | | | | | |  | |  | | | | | | | | | | | | | | | | | | |  | | | | | **Ответственный** | | | | | | | | | | | | | | | |  | | | | | |  | | | |  | | | | | | | | | | |  | | |  | | | | | |
|  | | | | (подпись) | | | | | | | | | | | |  | | (расшифровка подписи) | | | | | | | | | | | | | | | | | | |  | | | | | **исполнитель** | | | | | | | | | | | | | | (должность) | | | | | | | |  | | | | (подпись) | | | | | | | | | | |  | | | (расшифровка подписи) | | | | | |
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|  | | | | | | | | **Форма 0504425 с.2** | | |
| 1. **Начислено** | | | | | | | | |  | |
| Наименование показателя | Код строки | Заработок по видам источников | | | | | | | | Всего | |
| номер счета | |  | | --- | |  | | номер счета | |  | | --- | |  | | номер счета | |  | | --- | |  | | | |  | |
| дни | сумма | дни | сумма | дни | сумма | | |  | |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | | | **9** | |
| Месяцы: | 01 |  |  |  |  |  |  | | |  | |
|  | 02 |  |  |  |  |  |  | | |  | |
|  | 03 |  |  |  |  |  |  | | |  | |
| Итого за расчетные месяцы | 04 |  |  |  |  |  |  | | |  | |
| Средний заработок:  месячный | 05 | х |  | х |  | х |  | | |  | |
| дневной | 06 | х |  | х |  | х |  | | |  | |
| Сумма за отпуск за текущий месяц (наименование) | 07 |  |  |  |  |  |  | | |  | |
| Сумма за отпуск за будущий месяц (наименование) | 08 |  |  |  |  |  |  | | |  | |
| Итого за отпуск | 09 |  |  |  |  |  |  | | |  | |
| Заработок за текущий месяц (наименование) | 10 |  |  |  |  |  |  | | |  | |
| Всего начислено  (сумма строк 09 и 10) | 11 |  |  |  |  |  |  | | |  | |

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| 1. **Удержано из заработка** | | | | | | | | | **Форма 0504425 с.3** | | |
| Наименование показателя | Код строки | Подоходный налог с физических лиц  по видам источников | | | Другие удержания | | | | | Выплачено | Всего |
|  |  |  |  |  |  |  | |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | | **10** | **11** |
| Удержания | 01 |  |  |  |  |  |  |  | |  |  |

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| К выплате | |  | | --- | |  | | | | | | руб. | |  | |  | | --- | |  | | | | | коп. | | |  | | по платежной ведомости (расходному ордеру) № | | | | |  | | от | | | « |  | » | |  | | | | | 20 | |  | г. | | | | |
|  | | |  |  | | | | | |  |  | | |  | | | | | |  | |  | | | | |  | | | |  | | | | |  | | | | | |
| Дебет счета | |  | | --- | |  | | | | | | | | | | | |  | | | Кредит счета | | | | | | |  | | --- | |  | | | | | | | | | | | | | |  | | | |
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| Исполнитель | |  | | |  | |  |  |  | | | | | | | |  | | Проверил руководитель | | | | |  | |  | | | | | | |  | |  | | | | | |  | |
|  | | (должность) | | |  | | (подпись) |  | (расшифровка подписи) | | | | | | | |  | | группы учета | | | | |  | | (подпись) | | | | | | |  | | (расшифровка подписи) | | | | | |  | |
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